

AGENDA

Meeting: CHIPPENHAM AREA BOARD
Place: Abbeyfield School, Stanley Lane, Chippenham, SN15 3XB
Date: Monday 12 September 2011
Time: 7.00 pm

Including the Parishes of Biddestone, Castle Combe, Chippenham Without, Chippenham, Christian Malford, Grittleton, Hullavington, Kington Langley, Kington St Michael, Langley Burrell, Nettleton, North Wraxall, Seagry, Stanton St Quintin, Sutton Benger and Yatton Keynell

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Refreshments and networking opportunities will be available from 6:30pm.

Please direct any enquiries on this Agenda to Penny Bell, on 01249 706613 or email penny.bell@wiltshire.gov.uk or Victoria Welsh (Chippenham Community Area Manager), direct line 01249 706446 or (email) victoria.welsh@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

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| Desna Allen – Queens & Sheldon (Chairman) | Peter Hutton – Cepen Park & Derriards |
| Chris Caswill – Monkton | Mark Packard – Pewsham (Vice Chair) |
| Paul Darby – Hardenhuish | Nina Phillips – Cepen Park & Redlands |
| Bill Douglas – Hardens & England | Judy Rooke – Lowden & Rowden |
| Howard Greenman - Kington | Jane Scott OBE– By Brook |

| Items to be considered | Time |
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| <p>1. Chairman's Welcome and Introductions</p> <p>2. Apologies</p> <p>3. Minutes (<i>Pages 3 - 14</i>) To approve the minutes of the meeting held on Monday 4 July 2011.</p> <p>4. Declarations of Interest Councillors are requested to declare any personal or prejudicial interests, or dispensations granted by the Standards Committee.</p> <p>5. Chairman's Announcements (<i>Pages 15 - 18</i>) To include the following:</p> <ul style="list-style-type: none"> i. Help to Live at Home (attached) ii. New Waste & Recycling Collection Service (attached) iii. Winter Highways Maintenance. | 7:00pm |
| <p>6. Car Parking Charges and Town Centre Viability</p> <p>The Chairman will provide an update on action taken in response to the petition presented to the Area Board at its meeting on 4 July 2011.</p> <p>Parvis Khansari, Service Director for Strategic Services, will provide information on the comparative car parking revenue statistics as requested by the Area Board at its meeting on 4 July 2011. Discussions will include:</p> <ul style="list-style-type: none"> • Information on season tickets (particularly for workers/volunteers) • The independent traders refund scheme • Town Centre viability • Contributions from the Chamber of Commerce • Question and answer session with Councillor Dick Tonge, Cabinet Member for Highways and Transport. | 7.10pm |
| <p>7. Town, Parish and Partner Updates (<i>Pages 19 - 42</i>)</p> <p>To note the written reports and receive updates from any partners who wish to contribute:</p> <ul style="list-style-type: none"> i. Wiltshire Police ii. Wiltshire Fire and Rescue Service iii. NHS Wiltshire | 8:10pm |

- iv. Parish and Town Councils
- v. Chippenham and Villages Area Partnership (ChAP)
- vi. Chippenham Vision Board
- vii. Community Area Young People's Issues Group (CAYPIG)
- viii. Youth Strategy Update
- ix. Lyneham Steering Group
- x. Children's Parliament.

8. Area Board Priorities Update

8.20pm

To receive updates on the Area Board's Priorities, as follows:

- i. Road Safety – Lead Councillor: Bill Douglas
- ii. Skate Park – Lead Councillor: Paul Darby
- iii. Health and Wellbeing – Lead Councillor: Peter Hutton
- iv. Night Time Economy – Lead Councillor: Peter Hutton
- v. Employment – Lead Partner: Chippenham Vision.

9. Funding (Pages 43 - 80)

8.30pm

a) Community Area Grant Scheme 2011/12

- i. Westlea Housing Association - £4,112 requested to create a fenced off area for football at Little Battens, Nr Allington Way, conditional upon planning permission being granted and the balance of funding being in place.
- ii. Happy Days Nursery - £2,303 requested to replace safety surfacing in the outside play area, conditional upon the balance of funding being in place.
- iii. Chippenham Sports Club– £1,000 requested to install toilet facilities for users of the Airdome & Astroturf pitch at Chippenham Sports Club, conditional upon the balance of funding being in place.
- iv. Wiltshire Wood Recycling – £922 requested to install dust extraction in the new workshop, conditional upon the balance of funding being in place.

b) Area Board Projects

- i. £740 requested to purchase high visibility jackets and vests for door staff, conditional upon the balance of funding being in place.
- ii. £650 requested for the deployment of Taxi Marshalls in Chippenham in December 2011.

Grants application packs for the Community Area Grants Scheme are available from the Community Area Manager or electronically at www.wiltshire.gov.uk/areaboardscommunity_grantsscheme.htm

10. **Chippenham Shadow Community Operations Board**

8:45pm

To determine the membership of the Chippenham Shadow Community Operations Board.

11. **Evaluation and Close** (*Pages 81 - 82*)

9:00pm

The Chairman will invite any remaining questions from the floor and will welcome the submission of new Community Issues.

The next agenda planning meeting will take place on Wednesday 5 October 2011 at 10am. Any parish or town council representative interested in attending should contact the Community Area manager or the Chairman.

The meeting is asked to note the future meeting dates below and is reminded to complete the evaluation forms in the packs.

The Forward Plan is attached for information.

Future Meeting Dates

Monday 14 November 2011

6.30 pm for 7.00 pm

Venue to be confirmed

Monday 9 January 2012

6.30 pm for 7.00 pm

Wiltshire Council Monkton Park Office

Monday 5 March 2012

6.30 pm for 7.00 pm

Neeld Hall